



STUDENT LOGIN SUPPORT

HELLO
my name is

NEW STUDENT

Logging in for the First Time?

- 1 Log on to any on-campus computer with username **student email + password happy** **first.last@students.cobbk12.org**
 - 2 Follow prompts to change password
 - 3 Use this new password for all district apps
- *New students must FIRST complete this step before accessing any other CCSD apps**



Logging in to StudentVUE

- 1 Log in to studentvue.cobbk12.org
 - 2 Username: Student ID #
 - 3 Password: school computer login password
- *New students must first set password (see left) and access StudentVUE in a web browser before they can use the mobile app**



Finding Your CTLS & O365 Username

- 1 Log in to studentvue.cobbk12.org (see above)
- 2 At left, click on **Account Login Information**
- 3 Beneath your photo, click on Account Login Information again



***scan to view a video of these steps**



Logging in to CTLS Learn

- 1 Go to www.cobbk12.org > LOGIN > CTLS Learn Login (on campus, open icon on desktop)
- 2 Username: Office 365 username (all lowercase)
- 3 Password: Office 365 password

***If prompted for a Client ID, use [gacobb](#)**

Office 365

Logging in to Office 365

- 1 Go to www.cobbk12.org > LOGIN > Office 365 Login (on campus, open icon on desktop)
- 2 Username: **first.last@students.cobbk12.org**
- 3 Password: school computer login password

***New students set password first (see above)**

Accessing Your CCSD Outlook Email

- 1 Log in to Office365 (see left)
- 2 Click on the Outlook email icon
- 3 Or download and use the mobile app

***Students can email school staff but not other students; incoming emails are limited to district-approved addresses**

